City Name, State  
Emailaddress@gmail.com   
555.555.5555  
Linkedin Web Address

Profile

Create a statement that talks about who you are and why a company should hire you. For example: A Marketing Coordinator with 5 years’ experience who specializes in social media marketing, content design, and event management.

Experience

Job Title  
*Company Name* Date – Date

* Focus on highlighting your quantifiable contributions to the company. Keep it simple.
* Some Examples:
* Doubled social media followers since managing Social Media program.
* Managed 15 events with over 500 people in attendance which resulted in successful sales and sold out product for 2013.

Job Title  
*Company Name* Date – Date

* Focus on highlighting your quantifiable contributions to the company. Keep it simple.
* Some Examples:
* Doubled social media followers since managing Social Media program.

Education

School Name Date – Date  
*Degree*

Skills

NAME HERE

Publisher

Adobe Creative Suite

Mail Chimp

Sprout Social

Netsuite

Microsoft Office

QuickBooks

WordPress

NH